



EVS Dispenser Training Outline

This training should be conducted during the 1st week of the facility's conversion. Proper training is a key step towards avoiding potential issues.

EX: Improper loading resulting in "leaking."

Materials Needed:

The exact soap and sanitizer dispensers (color and size) that the facility is converting to.

Quantity needed will be based on the number of dispensers included in the contractual agreement.



Inner cartons (boxes) for the specific soap and sanitizer that the facility is converting to.

"How to Load" Instructions



Open the dispenser using the hidden lock or using the key.

Abra el dispensador usando el seguro oculto o la llave.



Take your new bag, holding onto its gray retaining ring, and slide the bag into the housing until the bag is fully seated.

Tome la nueva bolsa sujetando su anillo de retención gris y deslice la bolsa al interior de la caja hasta que la bolsa quede bien asentada.



Use the arrows and lines on the ring as guides.

Use las flechas y las líneas en el anillo a manera de guías.



Then remove the red shipping clip from the bag.

Luego retire el sujetador rojo de la bolsa.



Tuck in any excess bag material, and close the dispenser cover.

Inserte y acomode cualquier material excedente de la bolsa y cierre la cubierta del dispensador.



Then test that the bag is seated correctly by pushing the lever.

Después empuje la palanca para verificar que la bolsa esté asentada correctamente.

Training Steps & Procedures:

- 1 Introduce all MasVida personnel and team members at the training.
- 2 Provide an overview as to why the facility is converting over and within the overview explain why the Altra dispensers and products provide great quality. Show the Altra Challenge data to further highlight the quality of the products.

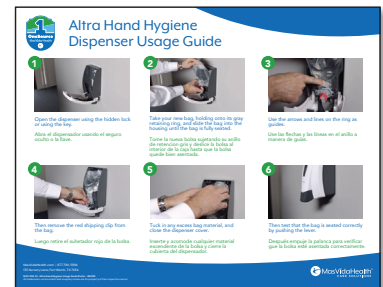


- 3 Display the dispensers they will be using for soap and sanitizer. Identify the differences in color, size, etc. Show the inner cartons for each product, noting the name of the product listed on them, the difference in color between the two, etc. Provide the product bags and point out where the name is printed on them, the color difference of the products, the location of the expiration dates, etc.

- 4 Perform the 2-minute demo with emphasis on how to open the dispenser and how to load it correctly. Remember to show them how to remove the shipping clip. It's important to highlight the benefits of each feature you are demonstrating. For example, the dispenser's large sight window is a time saver when checking how much product remains in the refill.



- 5 Provide "how to load" dispenser wallcharts. Explain how the QR code works and inform them that these will be placed in storage areas where the refills are kept.



- 6 Break into groups to show the EVS team members how to open and load the dispenser again. Then have each EVS team member open and load it themselves.



Scan to view all the Safety Data Sheets (SDS).

