

EVS Dispenser Training Outline

This training should be conducted during the 1st week of the hospital's conversion. Proper training is a key step towards avoiding potential issues.

EX) Improper loading resulting in "leaking."

MATERIALS NEEDED:

The exact soap and sanitizer dispensers (color and size) that the hospital is converting to on table top stands

Quantity needed will be based on the number of team members assisting you with the training




Brand new soap and sanitizer refills with the shipping clips on them. These should be the same products that will be installed at the hospital

Inner cartons (boxes) for the specific soap and sanitizer that the hospital is converting to




"How to load" dispenser wallcharts




How to load the Symmetry® dispenser


Para cargar el dispensador Symmetry®




Click the QR code to learn how to load the Symmetry dispenser




Open the dispenser using the hidden lock or using the key.
Abra el dispensador usando el seguro oculto o la llave.




Take your new bag, holding onto its gray retaining ring, and slide the bag into the housing until the bag is fully seated.
Tome la nueva bolsa sujetando su anillo de retención gris y deslice la bolsa al interior de la caja hasta que la bolsa quede bien asentada.




Use the arrows and lines on the ring as guides.
Use las flechas y las líneas en el anillo a manera de guía.



Then remove the red shipping clip from the bag.
Luego retire el sujetador rojo de la bolsa.



Tuck in any excess bag material, and close the dispenser cover.
Inserte y acomode cualquier material excedente de la bolsa y cierre la cubierta del dispensador.



Then test that the bag is seated correctly by pushing the lever.
Después empuje la palanca para verificar que la bolsa esté asentada correctamente.



Dispenser durability testing (DDT) video vs the specific dispenser you are replacing

<https://buckeyeinternational.wistia.com/medias/kgu6o3so8b>

TRAINING STEPS & PROCEDURES:

1. Introduce all Buckeye personnel, BCC, and distributor team members at the training.

2. Provide an overview as to why the facility is converting to generate excitement and help them understand the improvements Symmetry dispensers and products will provide. Show the Symmetry Challenge data to further highlight the quality of the products.



3. Display the dispensers they will be using for soap and sanitizer. Identify the differences in color, size, etc. Show the inner cartons for each product, noting the name of the product listed on them, the difference in color between the two, etc. Provide the product bags and point out where the name is printed on them, the color difference of the products, the location of the expiration dates, etc.



4. Perform the 2-minute demo with emphasis on how to open the dispenser and how to load it correctly. Remember to show them how to remove the shipping clip. It's important to highlight the benefits of each feature you are demonstrating. For example, the dispenser's large sight window is a time saver when checking how much product remains in the refill.



5. Provide "how to load" dispenser wallcharts. Explain how the QR code works and inform them that these will be placed in storage areas where the refills are kept.



Show the DDT video. If there is no DDT vs the specific dispenser you are replacing, only show the Symmetry Stealth portion of the video to highlight the durability.

<https://buckeyeinternational.wistia.com/medias/kgu6o3so8b>



7. Break into groups to show the EVS team members how to open and load the dispenser again. Then have each EVS team member open and load it themselves.

